HADLOW RURAL COMMUNITY SCHOOL

**'Determined Admissions Arrangements for entrance September 2026'**

Hadlow Rural Community School recruits from the full range of abilities to create a comprehensive intake. The School Pupil Admission Number (PAN) is 75 students per year group.

Before the application of oversubscription criteria, children with a statement of special educational need or Education (SSEN), Health & Care Plan (EHCP) which names the school will be admitted. As a result of this the published admissions number will be reduced accordingly.

If the number of preferences for the school is more than the number of places available, places will be allocated within the bands described below and the oversubscription criteria applied to each band.

**Banding**

Any applicants who have passed the Kent Test will automatically be allocated to Band 7 (upon providing evidence) and will not be required to sit the banding assessment. All applicants who have not passed the Kent Test are required to sit a non-verbal cognitive ability assessment.

This assessment is not an entry test; it is to enable students of different abilities to have an equal opportunity to gain a place at Hadlow Rural Community School. The profile also enables the school to operate as a fully comprehensive school.

Further detailed explanation of this and the aptitude test are available from the school but the table below gives indicative percentages and numbers within each band.

| Band | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
|---|---|---|---|---|---|---|---|
| CAT Score | <82 | 82-88 | 89-96 | 97-103 | 104-111 | 112-118 | >118 |
| % | 11 | 12 | 17 | 20 | 17 | 12 | 11 |
| No. Students | 8 | 9 | 13 | 15 | 13 | 9 | 8 |

Applicants who do not sit the assessment, other than those who have passed the Kent Test, will be ranked according to the oversubscription criteria and allocated a place only in the event that there are available places at the school after students who have taken the assessment have been considered.

Assessments will take place outside of usual school hours in the last week before the October half term break. Follow up assessments will be made available after the 31st October admissions deadline, should they be required.

For each band, the following over-subscription criteria will be applied:

a) Looked After Children and previously Looked After Children.

A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. A previously looked after child means such children who were adopted (or subject to child arrangements orders or special guardianship orders) immediately following having been looked after and those children who appear to the admission authority to have been in state care outside of England and ceased to be in state care as a result of being adopted. A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

b) Medical, health, social and special access reasons will be applied in accordance with the school's legal obligations, in particular those under the Equality Act 2010.

Priority will be given to those children whose mental or physical impairment means they have a demonstrable and significant need to attend a particular school. Equally this priority will apply to children whose parents'/guardians' physical or mental health or social needs mean that they have a demonstrable and significant need to attend a particular school. Such claims will need to be supported by written evidence from a suitably qualified medical or other practitioner who can demonstrate a special connection between these needs and the particular school.

c) Children of staff where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

d) Admission of pupils whose siblings currently attend Hadlow Rural Community School and who will continue to do so on the date of admission; For the purpose of allocating places, sibling means;

- Full sibling living at the same address as the applicant
- Step sibling living at the same address as the applicant
- Half sibling living at the same address as the applicant
- Long term foster sibling living at the same address as the applicant

e) Admission of students, on the basis of proximity to the school using a straight line measurement.

Nearness of children's homes to school - we use the distance between the child's permanent home address (defined in KCC's annual admissions prospectus) and the school, measured in a straight line using the National Land and Property Gazetteer (NLPG) address point. Distances are measured from a point defined as within the child's home to a point defined as within the school as specified by NLPG. The same address point on the school site is used for everybody. When we apply the distance criterion for the school, these straight-line measurements are used to determine how close each applicant's address is to the school. Where applications are made from properties or abodes that are not registered to the NLPG, including new build properties, KCC may be required to use planning sites or other relevant co-ordinates. In exceptional circumstances where alternative co-ordinates are not available, measurements will be determined by a Senior Admissions Officer and confirmed by Head of Service.

A pupil's home address is considered to be a residential property that is the child's only or main residence and not an address at which your child may sometimes stay or sleep due to your own domestic or special arrangements. The address must be the pupil's home address on the day you completed your application form.

If you live separately from your partner but share responsibility for your child, and the child lives at two different addresses during the week, we will regard the home address as the one at which the child sleeps for the majority of weekdays.

After a place has been offered the school reserves the right to withdraw the place in the following circumstances:

1. When a parent has failed to respond to an offer within a reasonable time or
2. When a parent fails to notify the school of important changes to the application information or
3. The admission authority offered the place on the basis of a fraudulent or intentionally misleading application from a parent.

Supplementary form required: YES (for those applicants who have not passed the Kent Test) – Forms for applying for the banding assessment are available from and returnable to Hadlow Rural Community School.

Waiting lists will be maintained up to January 2027. The school's waiting list will be re-ranked, in line with the published over subscription criteria, every time a child is added.

**Procedure for admission arrangements for students outside of their expected year of entry**

"Requests for admission to Year 7 outside of the normal age group should be made to the Headteacher as early as possible to allow the school and admissions authority sufficient time to make a decision before the closing date.

Where a parent is requesting for their child to apply a year early, they should contact the school at the start of the application process related to the year they wish their child to start.

Where a parent is requesting for their child to apply a year later than expected, they should make their request at the start of the application process associated with the child's date of birth. Parents are required to complete an application for the normal point of entry at the same time, in case their request is declined. This application can be cancelled if the school agrees to accept a deferred application for entry into Year 7 the following year.

Parents are not expected to provide evidence to support their request to defer their application, however where provided it must be specific to the child in question. This might include medical or Educational Psychologist reports. There is no legal requirement for this medical or educational evidence to be secured from an appropriate professional, however, failure to provide this may impede a school's ability to agree to deferral or early admission to their secondary phase of education.

The school will take into account the year group the child has been taught in leading up to transition. If the request is declined, a school may offer a year 8 place as an alternative or simply refuse admission if the child is younger than the normal entry age. Deferred applications must be made via paper SCAF to the LA, with written confirmation from each named school attached. Early or deferred applications will be processed in the same way as all applications for the cohort in the following admissions round, and offers will be made in accordance with each school's oversubscription criteria. Further advice is available at www.kent.gov.uk/schooladmissions"

HADLOW RURAL COMMUNITY SCHOOL

# Year 7 Admissions September 2026- Supplementary Form

**Important:** Assessments will be conducted on specified dates in October 2024 at HRCS between the hours of 15:30-16:30hrs. Specific dates to be confirmed.

| **Child's Details** | |
|---|---|
| First Name: | |
| Surname: | |
| Date of Birth: | |

| **Parent/Carer's Details** | | | |
|---|---|---|---|
| First Name: | | | |
| Surname: | | | |
| Address: | | | |
| | | | |
| | | Postcode: | |
| Email: | | Telephone: | |

**Admission Test Arrangements**
Please inform us of any medical/health condition or special access arrangements your child may require in order to sit the test.

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**Privacy Notice and Data Collection Statement**
All information submitted for admissions will be processed and maintained in line with general Data Protection Regulations (GDPR) and the Hadlow Rural Community School Data Protection Policy. Further details can be found on the Hadlow Rural Community School website under Parents / Policies.

I confirm that I agree to the collection and use of my data as specified above. YES/NO

I confirm that the information provided is correct at the time of application. YES/NO

| **Signature of Parent / Guardian** | **Date:** |
|---|---|
| | |

**This supplementary form must be returned to Admissions, Hadlow Rural Community School, Tonbridge Road, Hadlow, Kent, TN11 0AU (we strongly recommend that you obtain a certificate of posting if you send in your form by post).**

**Please also ensure that you have completed and returned your Secondary Common Application Form (SCAF) to the Local Authority by their deadline.**